## Exposure Draft ESRS S1 – Own workforce 2 June 2022

Sigurt Vitols Hendrik Fink

# EFRAG

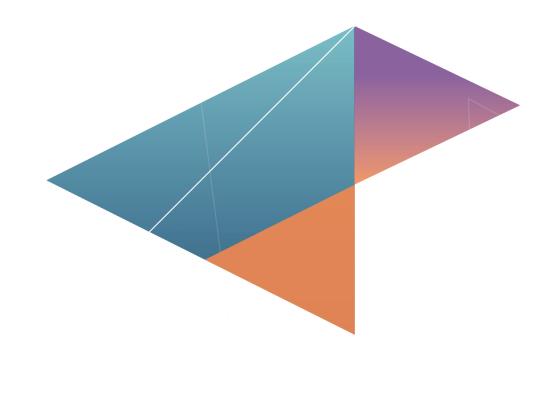
European Financial Reporting Advisory Group



## DISCLAIMER

This paper has been prepared by the EFRAG Secretariat for discussion at a public meeting of EFRAG Sustainability Reporting Board. The paper does not represent the official views of EFRAG or any individual member of the EFRAG Sustainability Reporting Board, EFRAG PTF-ESRS of the EFRAG Administrative Board. The paper is made available to enable the public to follow the discussions in the meeting. Tentative decisions are made in public and reported in the EFRAG Update. EFRAG positions, as approved by the EFRAG Sustainability Reporting Board, are published as draft standards, discussion or position papers, or in any other form considered appropriate in the circumstances.

# Agenda



- 1. Background and methodology
- 2. Structure of the social ESRSs
- 3. Embedding Due Diligence
- 4. Application Guidance related to ESRS 2
- 5. Disclosure Requirements
- 6. Q&A

## 1. Background and methodology

## **1. Background and methodology** Standard development based on CSRD, Article 19 b (Extract)

" (b) specify the information that undertakings are to disclose about <u>social factors</u>, including information about:

(i) Equal opportunities for all, including <u>gender equality</u> and <u>equal pay for equal work</u>, <u>training and skills</u> development, and employment and inclusion of people with disabilities;

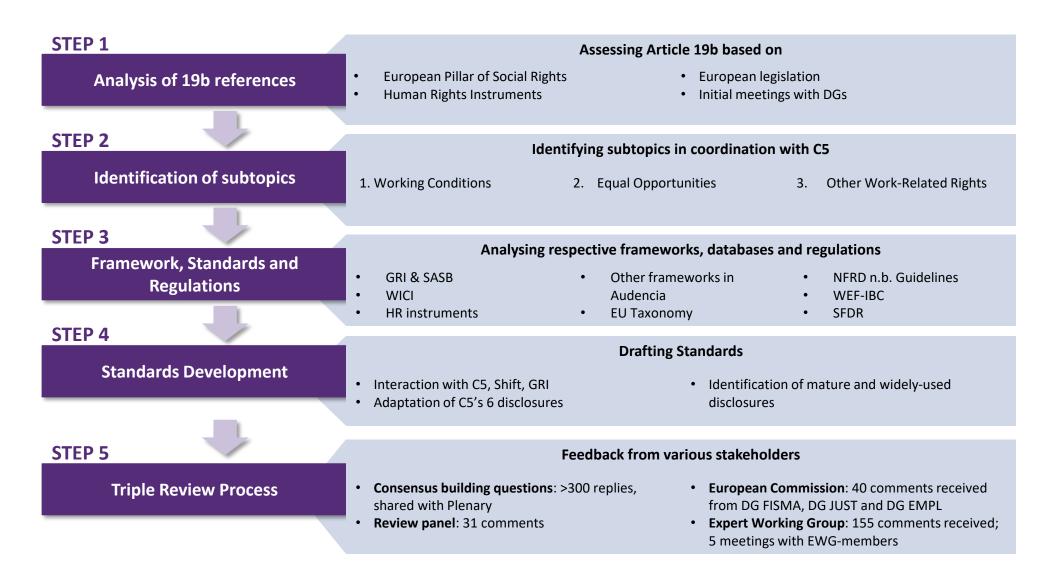
(ii) Working conditions including secure and adaptable employment, wages, social dialogue, collective bargaining and the involvement of workers, work-life balance, and a healthy, safe and well-adapted work environment;

(iii) Respect for the human rights

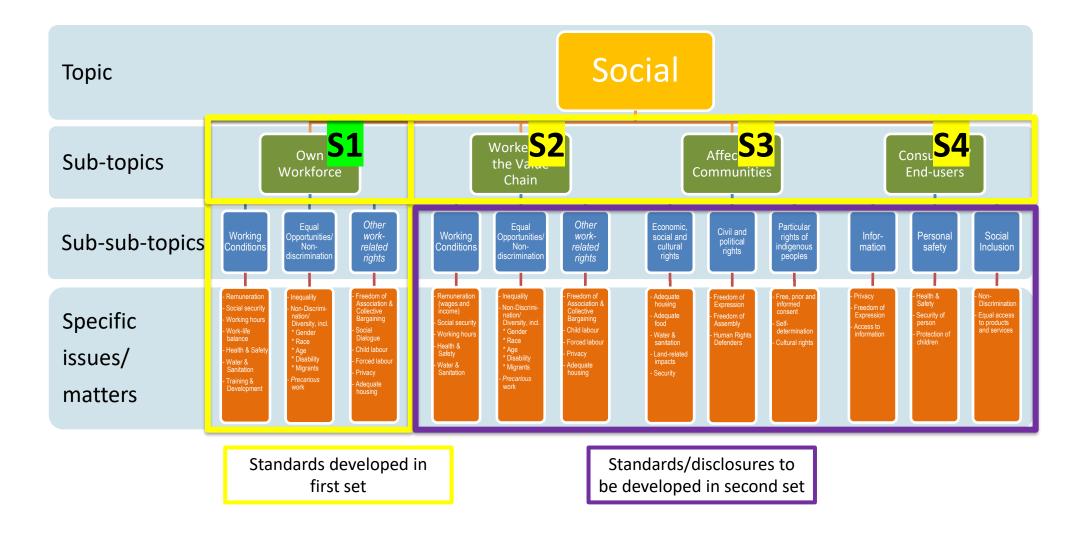
fundamental freedoms, democratic principles and standards established in the <u>International</u> <u>Bill of Human Rights and other core UN human rights conventions</u>, the International Labour Organization's <u>Declaration on Fundamental Principles and Rights at Work and the ILO</u> <u>fundamental conventions</u> and the <u>Charter of Fundamental Rights of the European Union</u>."

## 1. Background and methodology

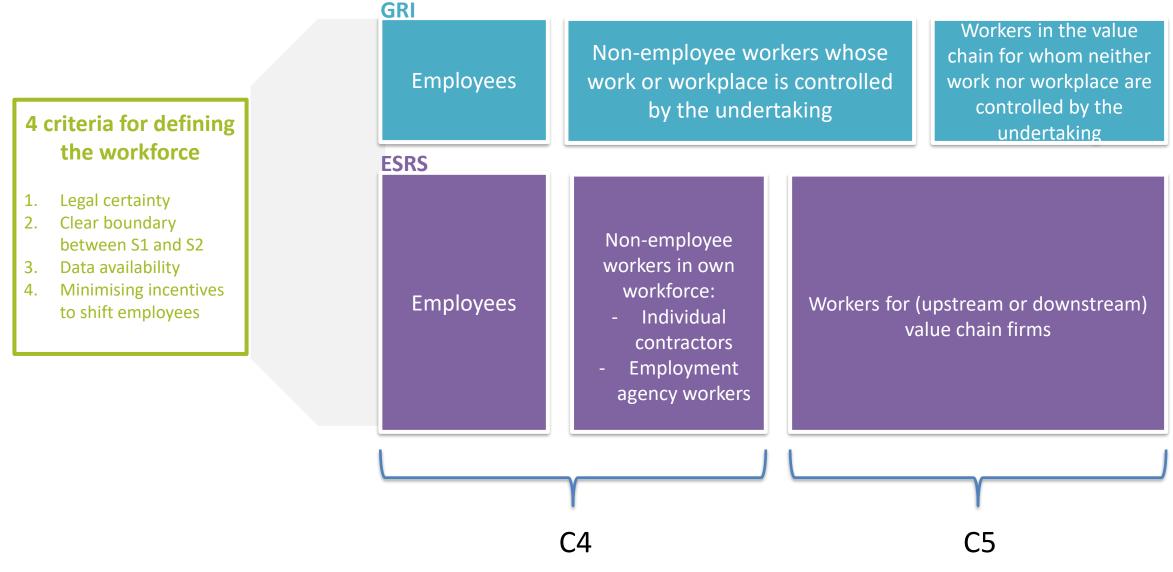
## Comprehensive overview of C4's approach in 5 main steps



Structure of the social pillar



## Standard development based on CSRD, Article 19 b (Extract)



Architecture of the Workforce Standards (I/III)



## 2. Structure of the social ESRSs ESRS S1 – Overview

### **Standard Architecture**

Strategy	Policies, targets, action plans, and resources	Performance Measures, Working conditions, Equal opportunities, Other work-related-rights	
AG reference to SBM2-4	<b>S1-1:</b> Policies	Performance measures (General)	
AG reference to IRO2-3	O2-3 S1-2: Processes for engaging with workers	<b>S1-7:</b> Employee characteristics Working conditions	<b>S1-8:</b> Non-employee characteristics
AG reference to GOV2	<b>S1-3:</b> Channels for workers to raise concerns	S1-9: Training	<b>S1-10:</b> Health & safety management
		S1-11: Health & safety KPIs	<b>S1-12:</b> Working Hours <sup>1</sup>
	<b>S1-4: T</b> argets related to managing material impacts, risks and opportunities	S1-13: Work-Life Balance	S1-14: Fair remuneration
		S1-15: Social security	
	S1-5: Action on material impacts	on on material impacts Equal opportunities	
	<b>S1-6:</b> Approaches to material risks and opportunities	<b>S1-16:</b> Gender pay gap	<b>S1-17:</b> Annual compensation
		<b>S1-18:</b> Discrimination	<b>S1-19:</b> Persons with disabilities
		<b>S1-20:</b> Employee benefits	
		Other work-related rights	
		<b>S1-21:</b> Grievances & complaints	<b>S1-22:</b> Collective bargaining
		S1-23: Work stoppages	<b>S1-24:</b> Social dialogue
		S1-25: Human rights issues	S1-26: Privacy

## Reference frameworks

STRATEGY (complemented by ESRS 2)	IMPLEMENTATION	
AG on ESRS 2-SBM2: Interaction between <b>material impacts</b> , <b>risks</b> and <b>opportunities</b> and the strategy and business model	DR S1-1: Policies, targets, action OECD UNGP plans and resources SFDR GRI	
AG on ESRS 2-SBM3: Workforce matters on people and the <b>adaptation</b> of its <b>strategy</b> and <b>business model(s)</b> to such material sustainability impacts	DR S1-2: <b>Processes</b> for engaging with own workers and workers' representatives about impacts <b>OECD UNGP</b> <b>SFDR GRI</b>	
AG on ESRS 2-SBM4: Workforce matters that originate from or are connected to the undertaking's strategy and business model(s) and of the adaptation of its strategy and business model(s) to such <b>material risks</b> and <b>opportunities</b>	DR S1-3: Channels for own workers and SFDR UNGP workers' representatives to raise concerns	
AG on ESRS 2-IRO2: Outcome of the undertaking's assessment of material <b>SFDR</b> sustainability impacts, risks and opportunities as identified by reference to and in compliance with <b>sector-agnostic</b> and <b>sector-specific</b> level ESRS	DR S1-4: Targets related to <b>managing</b> material negative UNGP impacts, <b>advancing</b> positive impacts, and managing GRI material risks and opportunities	
AG on ESRS 2-IRO3: Outcome of the undertaking's assessment of material <b>SFDR</b> sustainability impacts, risks and opportunities that are not covered by an <b>ESRS</b>	DR S1-5: Taking action on <b>material impacts</b> on own workforce and effectiveness of those actions	
(entity-specific level) ESRS 2-GOV2: Information of administrative, management and supervisory bodies	DR S1-6: Approaches to mitigating material risks and pursuing material opportunities related to own workforce SASB OECD	
about sustainability matters	<b>OECD</b> - Organization for Economic Co- OF CECD SASB – Sustainability Accounting Standards Roard	



## Reference frameworks

PERFORMANCE MEASURES				
General         DR S1-7: Characteristics of the Undertaking's         Employees	Equal OpportunitiesDR S1-16: Pay gap betweenwomen and menSFDR			
DR S1-8: Characteristics of <b>non-employee</b> workers in the undertaking's own workforce  Working Conditions DR S1-9: Training and Skills GRI	DR S1-17: Annual total compensation ratio DR S1-18: Discrimination incidents related to equal opportunities DR S1-19: Employment of EPSR GRI SFDR GRI GRI GRI GRI GRI GRI GRI GR			
Development indicators DR S1-10: <b>Coverage</b> of the health and safety management system DR S1-11: <b>Performance</b> of the health and SEDR ILO	persons with <b>disabilities</b> DR S1-20: Differences in the <b>provision of benefits</b> to employees with different employment contract types			
safety management system   GRI     DR S1-12: Working Hours   ILO     DR S1-13: Work-Life Balance indicators	Other Work-related Rights DR S1-21: Grievances and other work-related rights GRI			
DR S1-14: Fair remuneration DR S1-15: Social security eligibility coverage EPSR EPSR EPSR	DR S1-22: Collective bargaining coverageGRIDR S1-23: Work stoppagesSASBILO			
	DR S1-24: Social dialogue DR S1-25: Identified cases of severe human rights issues and incidents DR S1-26: Privacy at work ILO			

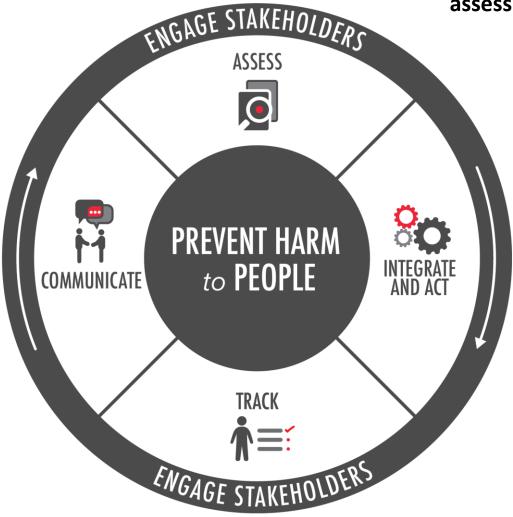
### Educational Session on Exposure Draft ESRS S1

## 3. Embedding Due Diligence

**3. Embedding Due Diligence** Alignment of social standards with OECD Due Diligence

0. ESRS S1 - DRs 2 and 3: engage stakeholders and ESRS 2 DRs (SBM, IROs)

4. The standards in their entirety contribute to the reporting obligation required by the draft CSRD: communicate



© Shift Project, Ltd. All Rights Reserved

1. ESRS 2 (cross cutting) and AG 3 - 12/13: **assess** impacts, risks and opportunities

> 2. ESRS S1 DRs 1, 2, 5 and 6: **integrate and act** by developing policies, setting targets and taking action

3. ESRS 1 on targets, progress and tracking effectiveness and ESRS S2 -DR 4: track performance

## 4. Application Guidance related to ESRS S1

Educational Session on Exposure Draft ESRS S1

## 4. Application Guidance related to ESRS 2

Aggregation of Disclosure Requirements due to references from the AG to ESRS 2

AG 2-4	ESRS 2 SBM 2	<b>Impact</b> of business model and strategy on material risks towards own workforce <b>Influence</b> of views, interests, expectations, labour rights on strategy and business model
AG 5>	ESRS 2 SBM 3	Actual and potential impacts on its own workers contribute to adapting strategy and business model
AG 6-7 →	ESRS 2 SBM 4	<b>Relationship</b> between <b>material risks</b> and <b>opportunities</b> arising from impact on workers and strategy and business model
AG 8-10	ESRS 2 IRO 2-3	Inclusion of impacted workers in <b>reporting scope</b> <b>Types</b> of workers affected Business <b>risks</b> arising from <b>dependency</b> on workforce
AG 105- 107	ESRS 2 GOV 2	<b>Information</b> to <b>management bodies</b> on health and safety management Workers' <b>participation</b> in effective health and safety management

## 5. Disclosure Requirements for ESRS S1

### **5. Disclosure Requirements**

### Policies, targets, action plans, and resources

### **Disclosure Requirements**

### DR S1-1: Policies, targets, action plans and resources

The undertaking shall state its policies that address the management of its material impacts on own workforce, material risks and opportunities.

DR S1-2: Processes for engaging with own workers and workers' representatives about impacts SFDR The undertaking shall explain its general processes for engaging with its own workers and workers' representatives about actual and potential material impacts on its own workforce.

DR S1-3: Channels for own workers and workers' representatives to raise concerns The undertaking shall describe channels for own workers/ representatives to raise concerns, processes that support channels, monitoring of issues raised and addressed.

DR S1-4: Targets related to managing material negative impacts, advancing positive impacts, and managing material risks and opportunities The undertaking shall explain any outcome-oriented targets it may have related to reducing negative impacts, advancing positive impacts, managing material risks and opportunities related to its own workforce.

### DR S1-5: Taking action on material impacts on own workforce and effectiveness of those actions

The undertaking shall explain action planned or underway to prevent, mitigate or remedy material negative impacts connected to operations, products, services, additional initiatives/ processes in place with the primary purpose of delivering positive impacts for its own workforce.

### DR S1-6: Approaches to mitigating material risks and pursuing material opportunities related to own workforce

The undertaking shall explain action is planned or underway to mitigate material risks for the undertaking arising from its impacts and dependencies on its own workers.

## Full alignment to architecture of ESRS S2 – S4

02/06/2022 Educational Session on Exposure Draft ESRS S1

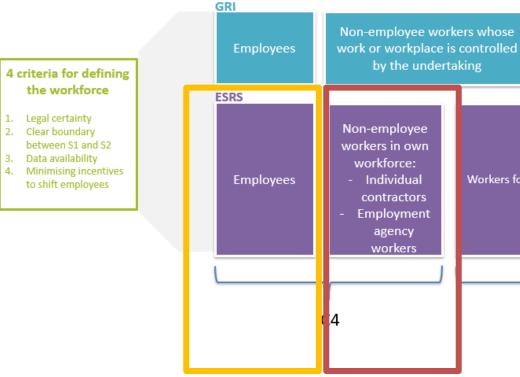
## **5. Disclosure Requirements**

## Performance measures (General)

### **Disclosure Requirements**

### DR S1-7: Characteristics of the Undertaking's **Employees**

The undertaking shall describe key characteristics of employees in its own workforce.



DR S1-8: Characteristics of non-employee workers in the undertaking's own workforce The undertaking shall describe key characteristics of non-employee workers in its own workforce.

Employees Non- Employees **DR S1-7 DR S1-8** 

by the undertaking

agency workers Workers in the value

chain for whom neither

work nor workplace are controlled by the

undertaking

Workers for (upstream or downstream)

value chain firms

C5

## **5. Disclosure Requirements**

### Working conditions

**Disclosure Requirements** 

#### DR S1-9: Training and Skills Development indicators

The undertaking shall disclose the extent to which training, and development is provided to its own workforce.

### DR S1-10: Coverage of the health and safety management system

The undertaking shall disclose information on the extent to which its own employees are covered by its health and safety management system.

#### DR S1-11: Performance of the health and safety management system

The undertaking shall disclose the number of incidents associated with work-related injuries, ill health and fatalities of its own workers.

### DR S1-12: Working Hours

The undertaking shall disclose the percentage of its own workers that exceed 48 hours of work per week over the applicable reference period.

#### DR S1-13: Work-Life Balance indicators

The undertaking shall disclose to which extent the employees are entitled to and make use of family-related leaves.

#### DR S1-14: Fair remuneration

The undertaking shall disclose information on the remuneration of its lowest-paid own workers.

### DR S1-15: Social security eligibility coverage

The undertaking shall disclose the percentage of its own workers eligible for soc security.

## **5. Disclosure Requirements** Equal Opportunities

### **Disclosure Requirements**

### DR S1-16: Pay gap between women and men

The undertaking shall disclose the percentage gap in pay between women and men.

### DR S1-17: Annual total compensation ratio

The undertaking shall disclose the ratio between the compensation of its highest paid individual and the median compensation for its employees.

### DR S1-18: Discrimination incidents related to equal opportunities

The undertaking shall disclose the number of work-related discrimination incidents, any corrective actions taken during the reporting period and any related material fines or sanctions.

### DR S1-19: Employment of persons with disabilities

The undertaking shall disclose the percentage of persons with disabilities amongst its own workforce.

### DR S1-20: Differences in the provision of benefits to employees with different employment contract types

The undertaking shall disclose information on benefits which are standard for full-time permanent employees but are not provided to employees with temporary, part time and non-guaranteed hour contracts.

SFDR

SFDR

## **5. Disclosure Requirements** Other Work-related rights

### **Disclosure Requirements**

### DR S1-21: Grievances and other work-related rights

The undertaking shall state the number of grievances and complaints received and resolved relating to workers' other work-related rights.

### DR S1-22: Collective bargaining coverage

The undertaking shall disclose information on the extent to which the working conditions and terms of employment of its own workforce are determined or influenced by collective bargaining agreements.

### DR S1-23: Work stoppages

The undertaking shall disclose the extent of major work stoppages because of disputes between the undertaking and its own workforce.

### DR S1-24: Social dialogue

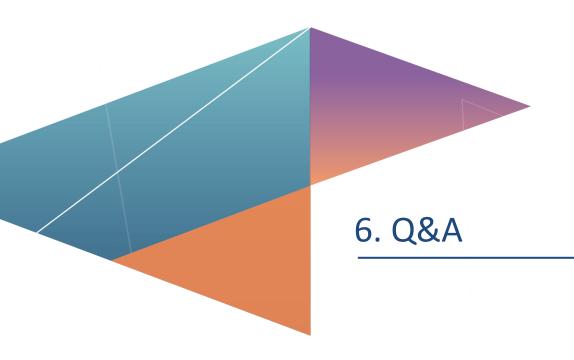
The undertaking shall disclose the extent and functioning of social dialogue with workers' representatives of its own workforce.

### DR S1-25: Identified cases of severe human rights issues and incidents

The undertaking shall disclose the number of severe human rights issues and incidents connected to own workforce which occurred in the reporting year.

### DR S1-26: Privacy at work

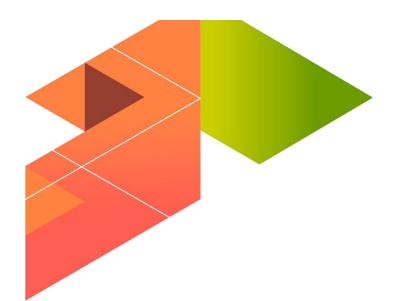
The undertaking shall disclose the right to privacy at work for its own workforce.





EFRAG is co-funded by the European Union and EEA and EFTA countries. The contents of EFRAG's work and the views and positions expressed are however the sole responsibility of EFRAG and do not necessarily reflect those of the European Union or the Directorate-General for Financial Stability, Financial Services and Capital Markets Union (DG FISMA). Neither the European Union nor DG FISMA can be held responsible for them.





EFRAG Aisbl - ivzw 35 Square de Meeüs B-1000 Brussel Tel. +32 (0)2 207 93 00 www.efrag.org

